

# Homebuyers And Seller's Checklist

There are lots of things to remember when buying your new home. Here we have some checklists for you to use to ensure that you are on the right track and keeping things together.

One thing that checklists cannot do is introduce you to your new neighbours. I would recommend this as soon as possible. You can find out what day the rubbish is collected and the lay of the land in the road for parking! Important stuff.

<b>Checklist 1 – The Buying Cycle</b>	
Enquire about Mortgage availability	
Register with Estate Agent	
View suitable properties	
Make an offer	
Offer accepted	
Instruct solicitor	
Confirm lending amount to Mortgage company	
Pay for survey	
Pay for searches/additional searches	
Review survey and recommendations	
Exchange contracts	
Contact all people required (list 4)	
Book removal	
Complete and move in	

<b>Checklist 2 – The Selling Cycle</b>	
Prepare your house for sale	
Contact Estate Agent for valuation	
Instruct Estate Agent and HIP provider	
Agree viewing arrangements	
Notify Solicitor of intention to sell	
Receive offers and review – Accept an offer	
Agree a moving date	
Sign and exchange contracts	
Legally complete and vacate the property	

<b>Checklist 3 –Essential Contacts</b>	Date	Reading
Electric - Final reading at old property		
Electric – Connection reading at new property		
Gas – Final reading at old property		
Gas – Connection reading at new property		
Phone Company – Disconnect at old property		
Phone Company – Connect at new property		
Water company – Inform of both old and new		

